

Northfield Rotary Club Board of Directors Meeting Minutes

**Thursday, August 9, 2018
United Methodist Church Library**

Richardson called the meeting to order at 10:45 a.m.

Present: Scott Richardson (President), Jean Wakely (Immediate Past President), Virginia Kaczmarek (Treasurer), Vicki Dilley (Rotary Club Service), Kari Nelson (Secretary), Todd Thompson (International service). Barry Carlson attended by phone (President Elect/Membership).

Absent: Chris Heineman (Fundraising), Jenni Roney (PR/Communications)

Action Items

Approval of July 12, 2018 minutes.

Richardson noted that Jenni Roney's name was misspelled on last page of minutes. Motion by Dilley to approve Minutes as corrected, seconded by Kaczmarek. Motion carried; Minutes as corrected approved.

Treasurer's Report:

1. Balance Sheet Report (as of 08/08/18):

- Checking-Water for Guatemala account has been closed and funds moved to General checking account. All funds for the water project will be tracked on the P&L.
- There is \$500 pending in "Due to ISP – TBD". This is a donation from Jim Pokorney. He's working with Charlie Cogan about where the funds might be needed most.

2. Profit Loss Prev Year Comparison Report (as of 08/08/18):

- Bike tour is actively receiving revenue and expenses

3. Approved Budget compared to actuals:

- Normal revenue and expenses

4. Past Rotary member outstanding balances – Recommendation to write off balances for five past members, as follows:

Judy Brown Wescott, \$125 (211-240 days outstanding)

Tate Running, \$186.67 (over 301 days outstanding)

Adrian Thomas, \$146.67 (over 360 days outstanding)

Katy Hargis, \$208.33 (over 360 days outstanding)

Larry Fowler, \$290 (over 301 days outstanding)

Total write-off recommendation: \$1,081.67

Motion by Thompson to accept Treasurer's Report and approve the recommended write-offs, seconded by Dilley. Motion carried; Treasurer's report accepted and write-offs approved.

Budget Adjustment.

Recommendation to reduce the amount currently budgeted for weekly meals by \$900 and shift \$800 currently budgeted for social events to provide \$1700 for the Climate Action event planned for August 16th. Motion by Dilley to approve this budget adjustment, seconded by Nelson. Motion carried; budget adjustment approved.

Additional scholarship for Outbound student.

Motion by Dilley to commit \$700 from OB Student scholarship fund to support Jessica Olson, seconded by Kaczmarek. Motion carried; additional scholarship support approved.

Approval of New Member.

Online motion by Carlson to approve application of Kristi Pursell, seconded by Heineman. Motion carried via online voting.

Tanzania Water Project.

Thompson moved that we reserve \$1900 of club's \$5000 international funds for the Njita clean water system project, with final approval to come when details are worked out. Dilley seconded, motion carried.

Discussion Items

Next Steps for Next Big Idea.

Discussed whether to request short (50 words) synopses from the applicants to use for the survey to the whole club. Richardson will further discuss with Matt Hillmann, and see if Hillmann can join us next meeting.

Committee Shuffle.

Richardson plans to include a brief survey in the next Richardson Report.

September 18 Summit.

Northfield is hosting. Richardson would like board members to be table hosts, to help facilitate conversation as needed.

Check Writing Policy.

Next meeting, Kaczmarek will bring recommendation for system for reviewing checks.

Information Items:

Director Reports- Membership – Carlson will arrange for formal inductions of recent new members on October 11, when the District Governor is visiting. New member orientation will be planned for early in the year.

Youth Exchange - Inbound student Twomis has arrived.

Climate Action Team Challenge - August 16 event in the evening, no noon meeting.

District Governor to address our club on Oct. 11.

Motion to adjourn by Dilley, seconded by Thompson. Motion carried and meeting adjourned 11:52.