

# **Northfield Rotary Club Board of Directors Meeting Minutes**

**Thursday, July 12, 2018  
United Methodist Church Library**

Richardson called the meeting to order at 10:52 a.m.

Present: Scott Richardson (President), Jean Wakely (Immediate Past President), Virginia Kaczmarek (Treasurer), Vicki Dilley (Rotary Club Service), Kari Nelson (Secretary). Jake Conway (Community Service) arrived 11:40 a.m.

Absent: Barry Carlson (President Elect/Membership), Todd Thompson (International Service), Chris Heinemann (Fundraising), Jenni Roney (PR/Communications)

Lacking a quorum, meeting began with Discussion items. With Conway's arrival, there was a quorum present to address Action items.

## **Discussion Items**

- 1) Tanzania Water Project – Group concurred with Richardson's suggestion to refer this to the International Service Committee for a recommendation.
- 2) Next Steps for Next Big Idea – There were 33 submissions, some overlapping, yielding 28 discrete ideas. Richardson will work with Matt Hillman to send the 28 ideas to club members to rank on a 10 point scale. The Board will determine how to select from the top scoring ideas.
- 3) Committee Shuffle – Discussed various methods to alert club members of opportunity and/or need to change their committee assignments.
- 4) September 18, 2018, One Summit -- District asked Northfield to help host One Summit training. Board members will be asked to be table hosts, and club members encouraged to attend this valuable training.

## **Information**

- 1) Director Reports
  - Dilley is working on succession plan for Hospitality committee, and will revisit mentoring efforts.

- Richardson has asked John Ophaug to provide monthly Rotary Almanac announcements.
  - Conway reported that Jim Pokorney is still looking for volunteers for MS Bike Tour on July 15-16.
  - Dilley noted an 2018-19 outbound student may be seeking additional support to help with unanticipated expenses.
- 2) Venue changes
- July 26 meeting will be at the soccer pavilion, with Bookmobile and Laura Turek on literacy.
  - August 16, no noon meeting. Meet at Weitz center 6-8:30 p.m. for Climate Change event.
- 3) Members not in good standing – There are 6 past members with outstanding old balances. Kaczmarek will bring recommendations to the Board at August meeting.

### **Action Items**

- 1) Approval of June 14, 2018 minutes.  
Motion to approve by Kaczmarek, seconded by Dilley, motion carried and minutes of board meeting held June 14, 2018, were approved.
- 2) Treasurer's Report.  
Kaczmarek presented Balance sheet and Profit Loss report, updated as of July 9th.

#### Balance sheet:

- \*General checking account has increased due to Rotary membership payments.
- \* Northfield Shares informed Virginia that assets held in Social Welfare Fund are about \$440 more than indicated in this report.
- \*We received a \$4000 donation for the "Dues to ISP - Guatemala Water project."
- \* Many members add a donation to the Rotary Foundation with their membership fees thus the increase in that account.

#### Profit Loss Prev Year Comparison:

- \* Regular Dues income increased due to membership payments.
- \* Bike tour expenses and fundraising revenue is coming in.
- \* Other changes are normal monthly invoices / expenses.
- \* Note the Endowment "MN F. Endowment" and "MN F. Paul Harris" accounts are no longer being used. "Rotary Social Welfare Fund" is the account we're using for "Outbound student scholarship withdrawal" and our "Local Service Project" (once it is determined what we do next).

Motion to approve Treasurer's Report by Dilley, seconded by Conway. Motion carried and Treasurer's report approved.

3) Formally Approve Elected Slate of Officers and Board Members

Motion to affirm the slate of officers elected by club at June 21 meeting, moved by Kaczmarek, seconded by Conway. Motion carried and the following slate of officers was approved:

President - Scott Richardson  
President Elect - Barry Carlson  
International Service - Todd Thompson  
Rotary Club Service - Vicki Dilley  
Fundraising - Chris Heineman  
Community Service - Jake Conway  
Public Relations & Communications - Jenni Roney  
Membership - Barry Carlson  
Treasurer – Virginia Kaczmarek  
Secretary – Kari Nelson

4) Approve 2018-19 Budget

Kaczmarek presented 2018-2019 Budget, highlighting changes from previous year. All numbers run from July 1, except Bike Tour numbers follow the dates of planning and holding the bike tour. Motion to approve by Conway, seconded by Dilley. Motion carried and the 2018-2019 Budget was approved.

5) Approval of New Members – no new members were added.  
Membership stands at 149.

Motion to adjourn by Dilley, seconded by Conway. Motion carried and meeting adjourned at 11:53 a.m.